

**Beaufort County Board of Commissioners**  
**Agenda for**  
**Monday, December 12, 2016**  
**Administrative Building, Room #111**  
**121 W. 3<sup>rd</sup> Street, Washington, NC 27889**

<b>A. Call to Order – Chairman Langley</b>		5:30 PM
<b>B. Invocation and Pledge</b>		
<b>C. Approval of Agenda – Chairman Langley</b>		5:35 PM
<b>D. Conflict of Interest Disclosure Statement</b>		
<b>E. Item for Decision – Old Business</b>		
1. Establish a Project Ordinance Budget for Tavern at Jack’s Neck, LLC Expansion Grant Anita Radcliffe, CFO	4	5:40 PM
2. Ratification of Health Department Hiring Range – Brian Alligood, County Manager	11	5:45 PM
<b>F. Item for Presentation</b>		
1. Presentation of Resolution to Commissioner Robert Belcher – Jerry Langley, Chairman	12	5:50 PM
2. Swearing in of Elected and Re-Elected Commissioners – Katie Mosher, Clerk to the Board	14	5:55 PM
3. FY 15-16 Audit Presentation – Anita Radcliffe, CFO and Jeffrey Best of Carr, Riggs and Ingram LLC	15	6:00 PM
<b>G. Chairman and Vice-Chairman Elections</b>		
1. Election of Chairman to the Board of County Commissioners	16	6:15 PM
2. Election of Vice-Chairman to the Board of County Commissioners	17	6:25 PM
<b>H. Public Comments</b>		18 6:35 PM
<b>I. Items for Consent</b>		6:45 PM
1. Budget Amendment – Health Department – James Madson, Health Director	19	
2. Fee Schedule Revision – Health Department – James Madson, Health Director	21	
3. Department/District Grant Approval – Ann Williams, Soil and Water Office Manager	23	
4. Surplus Request – Ann Williams, Soil and Water Office Manager	31	
5. Van Purchase for the Maintenance Department – Christina Smith, Public Works Director	32	
6. Taxpayer Refunds Over \$100.00 – Wyn Kinion, Tax Collector	34	
7. Approval of November 2016 Minutes – Katie Mosher, Clerk to the Board	37	
<b>J. Items for Discussion</b>		
1. Use of County Funds for Laboratory Work – Brian Alligood, County Manager	281	6:50 PM
2. Lowes Home Center Inc. Property Tax Commission Update – Bobby Parker, Tax Assessor	282	6:55 PM
3. School Redistricting Study Update – Commissioner Hood Richardson	284	7:00 PM
<b>Break .....</b>		7:05 PM

## K. Items for Decision

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| 1. US Economic Grant Opportunity – Dr. Barbara Tansey, President Beaufort Community College  | 285 | 7:20 PM |
| 2. Family Connect Grant Extension and Expansion – James Madson, Health Director  | 293 | 7:30 PM |
| 3. Tax Exemption Request from Belhaven Chamber of Commerce – Bobby Parker, Tax Assessor  | 294 | 7:30 PM |
| 4. E-911 Phone System Replacement – Vic Williams, Communications Director  | 296 | 7:35 PM |
| 5. Lease of County Property at the Washington – Beaufort County Industrial Park<br>Martyn Johnson, Economic Development Director                       | 302 | 7:40 PM |
| 6. Request to Submit Application for \$337,000 NC Industrial Development Fund Utility<br>Account Grant – Martyn Johnson, Economic Development Director | 314 | 7:45 PM |
| 7. EMS Contract for Washington Township – Commissioner Hood Richardson   | 317 | 7:50 PM |
| 8. Budget Presentation Format – Commissioner Hood Richardson   | 320 | 7:55 PM |
| 9. Request for Travel Information from Departments – Commissioner Hood Richardson  | 321 | 8:00 PM |
| 10. Travel Policy Change – Commissioner Hood Richardson  | 322 | 8:05 PM |
| 11. Humane Society Request – Brian Alligood, County Manager  | 323 | 8:10 PM |
| 12. Bath Community Rescue Squad Lease Agreement – Brian Alligood, County Manager   | 324 | 8:15 PM |
| 13. Finance Committee Charter – Brian Alligood, County Manager   | 328 | 8:20 PM |
| 14. CGI County Video Showcase Program – Brian Alligood, County Manager   | 333 | 8:25 PM |
| 15. NCACC Legislative Goals Voting Delegate – Brian Alligood, County Manager   | 337 | 8:30 PM |
| 16. Update on Election Lawsuit – David Francisco, County Attorney  | 339 | 8:35 PM |
| 17. Board Appointments – Katie Mosher, Clerk to the Board  | 341 | 8:40 PM |
| 18. 2017 Board of Commissioners Meeting Schedule – Katie Mosher, Clerk to the Board  | 343 | 8:45 PM |